

FIBERTEK, INC.

AN ADVANCED PHOTONICS COMPANY

13605 DULLES TECHNOLOGY DR
HERNDON, VA 20171
703-471-7671

Staff Accountant

Fibertek, Inc. is a leading developer of laser and electro-optic systems for the aerospace community, with key contributions to lasers for atmospheric sensing, laser communications, and lidar sensors for NASA, DoD, and commercial customers. We are looking for a highly motivated professional to join our division at Herndon, VA!

Your Job

The successful candidate will be responsible for accounts payable related duties that include voucher processing, check run preparation, expense report processing and other related duties. You will join a company that has a dedicated team of technology and business leaders with 35 years of success behind them. Your role will include:

- Voucher processing
- Check run preparation
- Expense report processing
- Filing and other related duties

Required Skills and Experience

- Bachelor's degree in Accounting or Business.
- Excellent verbal and written communication skills.
- Excellent organizational skills and attention to detail.
- Knowledge of general financial accounting.
- Understanding of and the ability to adhere to generally accepted accounting principles.
- Proficient with Microsoft Office Suite/Excel.
- Recent college graduates welcome to apply.

Why Fibertek, Inc?

FIBERTEK, Inc. is a recognized leader in advanced lasers, lidars and laser communication systems providing our DoD, NASA and aerospace customers discriminating capabilities. We pride ourselves in our innovation and customer success focused culture enabled by a creative and relaxed work environment with minimal bureaucracy. Fibertek fosters a progressive learning environment that values inspiration, promotes professional challenge and encourages personal growth. We offer a competitive and incentivized compensation package with excellent benefits.

Fibertek, Inc. is an equal opportunity and affirmative action employer. Applicants are considered regardless of race, sex, disability, veteran status or any other protected characteristic in accordance with applicable law.